

OSHA Recordkeeping Basics (Course 708)

OSHA Recordkeeping Training

Employers are required to record and report work-related fatalities, injuries and illnesses. This is a great introduction to the requirements of 29 CFR 1904, Recordkeeping and Reporting, for recording injuries and illnesses on the OSHA 300 Log and the OSHA 300-A Summary. Emphasis is placed on entering data and maintaining the form. You'll also learn how to calculate OSHA's Days Away, Restricted, and Job Transferred (DART) Rates.

During the training **six (6) topics** will be discussed:

1. **Introduction to OSHA 300/300A Form Completion;**
2. **Employer and Employee Responsibilities;**
3. **Determining Work-Relatedness;**
4. **General and Additional Recording Criteria;**
5. **Forms Maintenance;**
6. **Calculating Injury/Illness Incident Rates.**

Certificate : OSHAcademy Course Completion

Certificate.

Required prior education : None (Target Audience: **Supervisor, Manager**).

Course Duration : 5 Hours (0.5 IACET CEUs).

<https://www.oshacademy.com/courses/list/708-osh-recordkeeping-basics.html>